



WESTBOROUGH ATHLETICS

Westborough Stadium Repair Project
Executive Committee Meeting Agenda/Notes
September 27th, 2016- WHS Library

Agenda:

1. Welcome and recap
2. VIP Event 10/7
 - a. How are we doing with ticket sales?
 - b. Parking?
 - c. What do we need?
3. Week of Lights Volunteers
4. Turkey Trot Update
5. Survey Update
6. Upper Field Research--what can we do up there?

Meeting Notes:

1. Recap- thanks for all the work that has taken place over the last 8 weeks or so. We have basically accomplished all of our action steps set in our July meeting. Highlights include getting the survey basically done, setting up numerous informational opportunities, contacting the press, meeting with local officials, beginning fundraising, and setting up our checking account. A lot of progress!
2. Maura, Sara, and Maureen updated us on the VIP event on 10/7 in conjunction with the week of lights.
 - a. Food will be provided by a BBQ Food truck- \$12 per person
 - b. We will decorate the tennis courts and have games
 - c. Parking will occur in the lower lot
 - d. Tickets are being sold for \$50 adult/\$25 kids
 - e. Price includes: parking, food, and ticket to the game.
 - f. Please encourage people to attend
 - g. We need volunteers for the event- especially to help with parking/event entrance

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3. The week of lights will be Oct.4 - Oct. 7. We will use this opportunity to continue to have informational tables set up in the field plaza. We will need some volunteers for this.
4. Turkey Trot Update:
 - a. All proceeds from the Turkey Trot will be donated to the Rangers on Track project
 - b. Major sponsors (\$500 and above) are still needed.
 - c. More advertising to come as we get closer- event is November 19th
5. Survey Update:
 - a. Doug provided an overview of the survey
 - b. Minor changes were made to the survey
 - c. Subcommittee will work on getting the survey out in the next week or so
 - d. Surveys will go out electronically to all of our school families and will also be mailed to every household in Westborough
 - e. Surveys will be used to gather information and guide discussions
6. Up Next:
 - a. Look at next proposal from Chris Huntress and decide if we continue with Huntress Associates for the next phase of work
 - b. Work with school committee to finalize donation and giving guidelines with the intention to start looking at how to approach "big donors" and potential corporate donors
 - c. Research the upper field site. There was some concern about the hillside and whether we could build up there. Jay will contact Earl and research the area.
 - d. Continue to discuss "phasing"- is this the way to go?

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